

For official use of the Participant only								
Application Form No:								
CDS Participant ID:								
Sub-Account No:								

SUB-ACCOUNT OPENING FORM FOR INDIVIDUALS

(Sub-Accounts are opened and maintained by Participants in accordance with the CDC Regulations made pursuant to Section 4 of the Central Depositories Act, 1997)

Nature of Account Single Joint

(Please use BLOCK LETTERS to fill the form)

I/We hereby apply for opening of my/our Sub-Account under the Account Family of [insert name of the Participant] (hereinafter referred to as "**Participant**") maintained in the Central Depository System ("**CDS**") of the Central Depository Company of Pakistan Limited ("**CDC**"). My/our particulars are given as under:

A. REGISTRATION (AND OTHER) DETAIL	LS OF	MAIN	APPLIC	CANT											
1. Full name of Applicant (As per CNIC / SNI	C/ NIC	COP / Al	RC / PC	DC / Pa	ssport)	MR. / N	MRS./	MS.							
2. Father's / Husband's Name:															
3. Mother's Maiden Name:															
4. Gender: Male Fem	ale														
5. Marital status: Single	Mar	ried													
6. Contact Details of Main Applicant:															
(a) Permanent Address: (This should only be the permanent residentia	ıl addre	ess of the	e Main A	nnlicar	nt)										
City/Town/Village:		<u></u>		<u>FF</u>	, I	ovince/S	tate:				Cour	try:			
(b) Mailing Address: (Address should be different from Participant	's busin	iess addi	ress, exc	ept for	employ	ees of th	ne Parti	cipant)							
City/Town/Village:					Pro	ovince/S	tate:				Cour	try:			
(c) Contact No:	1														
Land Line No.: (optional)	(d) Fax: (optional) (e) Email: (*)														
Local Mobile No.(*)			-		1					1	1		1	1	1
7. CNIC SNIC NICOP ARC POC No:						-								-	
[Please tick () appropriate box] 8. Expiry date of															
CNIC/SNIC/NICOP/ARC/POC:	D	D	/	М	М	/	Y	Y	Y	Y					
9. Issue date:															
10. Date of Birth															
11. Place of Birth:															
12. Passport details:	Pa	assport N	lumber:					Р	lace of	Issue:					
(For a foreigner)	D	ate of Iss	sue:					Γ	Date of I	Expiry:					
13. Details of Contact Person: [Note: Contact I Where Contact Person is the Main Applicant or Attorney, please provide details in (a) to (i) belo	any of t														rney.
		nt No. 1	Jc	oint App	licant l	No. 2	Joi	int App	licant 1	No. 3	Attor	mey]		
(b) Attorney Name: MR. / MRS. / MS.															
(c) Mailing Address:															
$\begin{array}{c} CNIC \square SNIC \square NICOP \square ARC \square \\ POC \square N_0: \end{array}$						-								-	
[Please tick (1) appropriate box]	ļ														
(e) Expiry date of CNIC/SNIC/NICOP/ARC/POC:	D	D	1	Μ	М	1	Y	Y	Y	Y					

(f) Passport details:	Passport Number:		Place of Issue:							
(For a foreigner)	Date of Issue:		Date of Expiry:							
(g) Contact No: • Land Line No.: (optional) • Local Mobile No.(*)	(h) Fax: (optional)		(i) Email: (*)							
14. Share holder's Category:	IN	DIVIDUAL								
	AGRICULTURIST	BUSINESS	HOUSEWIFE	HOUSEHOLD						
15. (a) Profession/Occupation: [Please tick (✓) the appropriate box]	RETIRED PERSON	STUDENT	BUSINESS EXEC.	INDUSTRIALIST						
	PROFESSIONAL	SERVICE	GOVT./ PUBLIC SECTOR	OTHERS (specify)						
(b) Name of Employer / Business:		(c) Job Title / Designation:								
(d) Address of Employer / Business:										
16. (a)Gross Annual Income Details (please s	pecify): Below Rs. 100,0 Rs. 100,001 - Rs.		250,001 - Rs. 500,000 R 500,001 - Rs. 1,000,00	As. 1,000,001 - Rs. 2,500,000 Above Rs 2,500,001						
16. (b) Source of Earnings/Income:	.6. (b) Source of Earnings/Income:									

* Where the Applicant is resident Pakistani, local mobile number shall be provided for the purpose of subscription to SMS as a mandatory requirement. Where the Applicant is a non-resident or a foreigner, email address shall be provided for *e*Alert/*e*Statement from CDC as a mandatory requirement. In case the Contact Person is an Attorney, the Attorney shall receive such service. These information will also be used where any other service is subscribed under the CDC *a*ccess.

B. REGISTRATION (AND OTHER) DETAIL	LS OF 1	гне ј	OINT A	PPLIC	ANT(S)									
			JOIN	T APPI	LICAN	Г NO. 1									
1. Full name of Applicant (As per CNIC / SNI	C / NIC	OP / A	ARC / P	OC / Pa	(ssport	MR. /]	MRS.	/ MS.							
2. Father's / Husband's Name:															
3. Mailing Address: (Address should be different from Participant)	s busine	ess ada	lress, exc	cept for a	employe	es of th	e Parti	icipant)							
4. (a) Contact No: Land Line No. (optional)		Loca	l Mobile No.(*) (b) Fax: (optional)						(c) Email(*):						
5. CNIC SNIC NICOP ARC POC No: [Please tick (*) appropriate box]						-								-	
6. Expiry date of CNIC/SNIC/NICOP/ARC/POC:	D	D) / M M / Y Y						Y	Y					
7. Passport details:			Passpo	rt Numb	er:				Plac	e of Iss	ue:				
(For a Foreigner)			Date of	f Issue:					Date	e of Exp	oiry:				
			JLTURIS			BUSIN				SEWIFI				SEHOL	
10. (a) Profession/Occupation: [Please tick (\checkmark) the appropriate box]	RE	ETIRE	D PERS	ON		STUD	ENT			NESS E				JSTRIA	LIST
	PR	OFES	SIONAI	L.		SERV	ICE		GOV SECT	T./ PUB 'OR	SLIC		OTHI (speci		
JOINT APPLICANT NO. 2															
1. Full name of Applicant (As per CNIC /SNIC	C / NIC	OP / A	RC / PO	DC / Pa	ssport)	MR. / N	ARS. /	MS.							
2. Father's / Husband's Name:															
3. Mailing Address: (Address should be different from Participant)	s busine	ss ada	lress, exc	cept for a	employe	es of th	e Parti	icipant)							
4. (a) Contact No: Land Line No. (optional) Local Mobile No.(*) (b) Fax: (optional) (c) Email(*):															
5. CNIC SNIC NICOP ARC POC No: [Please tick (\checkmark) appropriate box]						-								-	
6. Expiry date of CNIC/SNIC/NICOP/ARC/POC:	D	D	/	М	М	/	Y	Y	Y	Y					
7. Passport details:			Passpo	rt Numb	er:	1			Plac	e of Iss	ue:				
(For a Foreigner)			Date of	f Issue:					Date	e of Exp	oiry:				
	AC	GRICU	JLTURIS	ST		BUSIN	IESS		HOU	SEWIFI	E		HOU	SEHOL	D
10. (a) Profession/Occupation:	RE	ETIRE	D PERS	ON		STUD	ENT			NESS E				JSTRIA	LIST
[Please tick (\checkmark) the appropriate box]	PR	OFES	SIONAI	L		SERV	ICE		GOV SECT	Г./ PUB `OR	BLIC		OTHI (speci		
i			JOIN	T APPI	ICAN	Г NO. 3	;					<u> </u>			
1. Full name of Applicant (As per CNIC / NIC	OP / P	asspoi	rt) MR.	/ MRS.	/ MS.										
2. Father's / Husband's Name:															
3. Mailing Address: (Address should be different from Participant)	s busine	ess ada	lress, exc	cept for a	employe	es of th	e Parti	icipant)							
4. (a) Contact No: Land Line No. (optional)		Local	Mobile	No.(*)	(b)	Fax: (option	al)			(c) E	mail(*)	:		
5. CNIC SNIC NICOP ARC POC No: [Please tick (\screw) appropriate box]						-								-	
6. Expiry date of CNIC/SNIC/NICOP/ARC/POC:	D	D	/	Μ	М	/	Y	Y	Y	Y			r		
7. Passport details:			Passpo	rt Numb	er:	•			Plac	e of Iss	ue:				
(For a Foreigner)		Date of Issue:							Date of Expiry:						

	AGRICULTURIST	BUSINESS	HOUSEWIFE	HOUSEHOLD
10. (a) Profession/Occupation:	RETIRED PERSON	STUDENT	BUSINESS EXEC.	INDUSTRIALIST
[Please tick (\checkmark) the appropriate box]	PROFESSIONAL	SERVICE	GOVT./ PUBLIC SECTOR	OTHERS (specify)

1. Bank Details				C. OTHER ACCOUNT LEVEL INFORMATION OF THE MAIN APPLICANT													
(a) Bank Name:			(b) II	BAN No:													
2. National Tax No: (Optional)																	
3. Nationality:			1														
4. Residential Status and Basis of Remittanc box(s)]	e [Please tick (\checkmark) the app	propriate		Resident			Non-	Reside	nt	k	Repatri	patriable Non-Repatriable				е	
	Pakistani																
	Pakistani Origin																
	Foreigner																
									Ple	ase tic	k (🖌)	the app	propria	te box			
5. Zakat Status:							N	Auslim	Zakat	deduc	tible						
(If, according to the Fiqh of the Applicant(s), Zaka					•.] N	Auslim	Zakat	not d	educti	ble					
prescribed format shall be submitted by all the Ap shall submit an affidavit.	plicant(s) with the concer	rned Parti	cipant).	Non-Mus	lims		1	lot Ap	plicabl	le							
							-										
(a) Name of Nominee:																	
					Spous	e	[Fath	er		1	Mother				
	lationship with Main App the tick (1) appropriate bo				F	- I	Brothe	er	ſ		Siste	er		<u>ן</u>	Son		
only be made in case of sole individual and not joint account)	ε τιςκ (*) αρριοριτατε ος	мj			F		Daugh	nter									
					T	- 1	-										T
[Nomination may be made in terms of ARC	NIC SNIC NICOP							-								-	
Companies net, 2017, which inter and	<i>ase tick (✓) appropria</i> piry date of CNIC / SNIC		/ ARC /	POC:													<u> </u>
aforesaid shall not be a person other than the following relatives of the Sub-	1 5				Pa	ssport	Num	her:									
Account Holder, namely: a spouse, father, mother, brother, sister and son						ice of											
	(e) Passport details: (In case of a foreigner or a Pakistani origin)					te of l											
		Date of Expiry:															
					Da	te of l	Expir	y:									
D. CDC access																	
CDC provides <u>FREE OF COST</u> services under C	DC access whereby sub-a	account he	olders ca	n have rea	al time	acce	ss to f	heir ac	count	related	l infor	mation					
1. Do you wish to subscribe to free of cost IVR/	Web Service? [Please tid	:k (🖌) the	approp	riate box]	,				Y	es	٦			N	lo		
2. If you are subscribing to IVR and Web Serv	ce, please provide follow	ving detai	ls of you	ır Conta	ct Per	son(if	othe	r than	Main	Appli	cant):						
(a) Date of Birth	D D	/	М	М	/		Y		Y	Y		Y					
(b) Mother's Maiden Name:				(c) Em Part B									on as p	orovide	ed in P	art A c)r
E. SUB-ACCOUNT OPERATING INST	RUCTIONS																
1. Signatory(ies) to give instruction	to the			Name	s of S	igna	tory(ies)				5	Specir	nen S	Signat	ures	
Participant pertaining to the operations		(a)															
(Diago modify sub- account on quating inst	wations in the	(b)															
(Please specify sub- account operating instr relevant column along with names and spec	cimen signatures of	(c)															
authorised signatories)	(d)																
2. Sub-Account Operating Instructions:			Sing	ly(Eithe	r or S	urviv	vor)					Att	orney				
[Please (✓) appropriate box]			Joint	tly [any]								An	y othe	r			
											Pleas	e spec	ify:				
F. AUTHORIZATION UNDER SECTIO	NS 12 AND 24 OF T	HE CD	CACT														
I/we the undersigned, hereby give my/our e Book-entry Securities beneficially owned b																	lle

exclusively meant for the following purposes:

- . For the settlement of any underlying market transactions (trades) including off market transactions made by me/us from time to time;
- b. For pledge securities transactions with the Clearing House relating to any of my/our underlying market transactions (trades) to be settled through the Clearing House from time to time;
- c. For the recovery of payment against any underlying market purchase transactions made by me/us from time to time;
- d. Movement by me/us from time to time of my/our Book-entry Securities from my/our Sub-Account under the Main Account under the control of the Participant to my/our Sub-Account under another Main Account under the control of the Participant or to my/our Sub-Account under any Main Account which is under the control of another Participant or to my/our Investor Account;
- e. Securities transactions which has been made by way of a gift of Securities by me/us to my/our Family Members or other persons in accordance with the CDC Regulations from time to time;
- f. For the recovery of any charges or losses against any or all of the above transactions carried out by me/ us or services availed; and/or
- g. Delivery Transaction made by me/us for any other purposes as prescribed by the Commission from time to time.

Specific authority on each occasion shall be given by me/us to the Participant for handling of Book-entry Securities beneficially owned by me/us for all other purposes as permitted under the applicable laws and regulations.

Note: Please note that above shall serve as a one-time fixed authorization to the Participant for handling of Book-entry Securities owned by the undersigned Sub-Account Holder(s) and entered in his/her/their Sub-Account maintained with the Participant. Handling of Book-entry Securities for all other purposes should however require specific authority in writing from the undersigned Sub-Account Holder(s) in favour of the Participant. For handling of Book-entry Securities worth Rs. 500,000/- and above, the above mentioned specific authority shall be obtained on non-judicial stamp paper.

TERMS AND CONDITIONS

Please read and understand the Terms and Conditions, attached herewith as Annexure A, before signing and executing this form

DECLARATION & UNDERTAKING

I/We, the undersigned Applicant(s), hereby declare/ undertake that:

- a) I/We am/are not minor(s);
- b) I/We am/are of sound mind;
- c) I/We have not applied to be adjudicated as an insolvent and that I/We have not suspended payment to any financial institution and that I/We have not compounded with my/our creditors;
- d) I/We am/are not an undischarged insolvent;
- e) I/We confirm and acknowledge that I/We have received the Terms and Conditions, duly stamped, dated, and signed by the Compliance Officer of Participant, as an annexure to this Form at the time of signing of this From and have carefully read, understood and accepted the attached Terms and Conditions which are deemed to be a part of this Form and I/We hereby unconditionally and irrevocably agree and undertake to be bound by and to comply with the attached Terms and Conditions provided to me/us and placed on the website of the Participant, which may be notified from time to time with the approval of the concerned authorities modifying or substituting all or any of the attached Terms and Conditions in connection with the opening, maintenance and operation of the Sub-Account;
- f) I/We hereby confirm that the Terms and Conditions shall constitute a Contract between the Parties hereto and govern opening, maintenance and operations of Sub-Account which shall be binding on the Sub-Account Holder as well as the Participant;
- g) I/We, being the Applicant(s), hereby further confirm that all the information contained in this form is complete, valid, true and correct to the best of my/our knowledge as on the date of making this application and I/We shall inform the Participant immediately in writing of any change therein;
- h) I/We further agree that any false/misleading information by me/us or suspension of any material fact will render my/our Sub-Account liable for termination and further action under the law;
 b) I/We have the fact that the fact
- ha) I/We, being the Applicant(s), hereby authorize that all the information furnished by me/us in the form shall be shared with Centralized Gateway Portal pursuant to requirements prescribed by the Securities & Exchange Commission of Pakistan;
- i) All the documents filed/submitted by us for the purpose of this application are genuine and valid, bearing genuine signatures and stamps of duly authorized individuals/representatives (or, where applicable, officers of the foreign company concerned) and are in accordance with the applicable law; and
- j) I/We hereby now apply for opening, maintaining and operating of Sub-Account with the Participant.

I, the undersigned as Participant, hereby declare/undertake/confirm that:

- k) I have provided in full the Terms and Conditions attached as an Annexure to this Form to the Sub-Account Holder at the time of filing of this Form and we hereby further confirm that provided Terms and Conditions are available on our website and update the same immediately upon occurrence of any change in Terms and Conditions. I further confirm that Sub-Account of Sub-Account Holder shall be activated/opened only upon affirmation of the Terms and Conditions by the Sub-Account Holder; and
 I) I have no doubt or concern that the Terms and Conditions shared with Sub-Account Holder by us are not updated and has any difference when compared with the specified
- Thave no doubt or concern that the Terms and Conditions shared with Sub-Account Holder by us are not updated and has any difference when compared with the specified Terms and Conditions and the attached Term and Condition also form part of this Form.

DISCLAIMER FOR CDC ACCESS

The main objective of providing information, reports and account maintenance services through the Interactive Voice Response System, Internet /Web access and Short Messaging Service ("SMS") or any other value added service is to facilitate the Sub-Account Holders ("Users") with a more modern way to access their information. CDC makes no other warranty of the IVR, Internet /Web access, SMS or any other value added services and Users hereby unconditionally agree that they shall make use of the internet/web access subject to all hazards and circumstances as exist with the use of the internet. CDC shall not be liable to any Users for providing and making available such services and for failure or delay in the provision of SMS to Users and all Users, who use the IVR, internet access, SMS or any other value added services, shall be deemed to have indemnified CDC, its directors, officers and employees for the time being in office and held them harmless from and against any losses, damages, costs and expenses incurred or suffered by them as a consequence of use of the IVR system, internet/web access, SMS or any other value added services.

All Users hereby warrant and agree that their access of the internet /web by the use of a User-ID and login is an advanced electronic signature and upon issuance of such User-ID to the user, they hereby waive any right to raise any objection to the compliance of the User-ID and login with the criteria of an advance electronic signature.

All Users shall by signing this Form and by their conduct of accessing the IVR, internet/Web access, SMS or any other value added services agree to all the terms and conditions and terms of use as shall appear on the CDC website at <u>www.cdcaccess.com.pk</u> which shall be deemed to have been read and agreed to by the Users before signing this form.

Name of Applicant:	Date: Place:	Signature:	
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Name of Joint Applicant No 1:	Vame of Joint Applicant No 1:									Signature:						
Name of Joint Applicant No 2:				Date: Place						Signature:						
Name of Joint Applicant No 3:				Date: Place:						Signature:						
	I/we hereby agree to admit the Applicant(s) as the Sub-Account Holder(s) in terms of the above Terms and Conditions as amended from time to time and shall abide by the same in respect of opening, maintenance and operation of such Sub-Account.															
Name of Participant:			Date:													
Participant's Seal & Signature:																
Witnesses:																
1. Name:																
Signature:	CNIC No:						-							-		
2. Name:																
Signature:	CNIC No:						-							-		

Enclosures*:

Copy of valid CNIC / SNIC / NICOP / ARC/ POC / Passport of the Applicants / Joint Applicants / nominee and Attorney (as the case may be).
 Copy of Power of Attorney (if applicable).
 Copy of Zakat Declaration of the Applicant and the Joint Applicant (if applicable), In case of Non-Muslim, an affidavit shall be submitted.
 Attested copy of NTN Certificate (if applicable).
 Juvenile Card / Form-B/ Child Registration Certificate (CRC) of the minor (if applicable)

* Non-resident/ foreigners shall submit the documents duly attested by either notary public or Consul General of Pakistan having jurisdiction over the Applicant(s). However, in case of non-resident/ foreigner belonging to the country or state which has acceded to the Convention of 5 October 1961 Abolishing the Requirement of Legalisation for Foreign Public Documents (Apostille Convention), the non-resident/ foreigner may opt to submit the requisite documents with the Apostille issued by the Competent Authority under the Apostille Convention.

H. FOR THE USE OF PARTICIPANT ONLY									
Particulars of Sub-Account Opening Form verified by :									
		Stamp:							
Application: Approved Rejected Signature: (Authorized signatory) Date:									
Sub-Account no. issued:									
Account opened by:									
Saved by:		Posted by:							
Signature:	Date:	Signature: Date:							
Remarks: (if any)	Remarks: <i>(if any)</i>								

ACKNOWLEDGE	MENT RECEIPT
Application No:	Date of receipt:
I/We hereby confirm and acknowledge the receipt of duly filled and signed Sub-Ac	ecount Opening Form from the following Applicant:
[Insert Name of Applicant(s)]	Participant's Seal & Signature:
1.	
2.	
3.	
4.	

IMPORTANT

Please read and understand the Terms and Conditions before signing and executing this form

TERMS AND CONDITIONS

The Terms and Conditions set herein below shall govern the Sub-Account forming part of the Account Family of the CDS Participant Account of the Participant, which shall be binding on the Sub-Account Holder as well as the Participant:

- Provisions of the Central Depositories Act, 1997 ("the Act") and the Central Depository Company of Pakistan Limited Regulations ("the Regulations") as amended from time to time and the CDC's Operating Manual/Operating Instructions developed and issued pursuant thereto from time to time and any other bylaws, directives of the Securities and Exchange Commission of Pakistan issued from time to time, shall govern the opening, maintenance and operations of the Sub-Account.
- 2. In case of unbind sheets each page of this form should be duly signed by the Applicant (and joint Applicants if any) and the Participant or any authorized person of the Participant.
- 3. The Participant shall ensure provision of copies of all the relevant laws, rules and regulations at his office for access to the Sub-Account Holder(s) during working hours.
- 4. The Participant shall provide a list of his authorized agents/traders and designated employees, who can deal with the Sub-Account Holder(s) from time to time. Any change(s) therein shall forthwith be intimated in writing to the Sub-Account Holder(s).
- 5. The Registration Details and such other information specified by the Applicant in this form for opening of the Sub-Account appear in the Sub-Account to be established by the Participant in the Central Depository System who shall ensure the correctness and completeness of the same. Any change therein notified by the Sub-Account Holder from time to time in writing to the Participant shall reflect in the Sub-Account of such Sub-Account Holder.
- 6. The Book-entry Securities owned by the Sub-Account Holder shall be exclusively entered in the Sub-Account of such Sub-Account Holder.
- 7. Transfer, Pledge and Withdrawal of Book-entry Securities entered in the Sub-Account of the Sub-Account Holder shall only be made from time to time in accordance with the authorization given by the Sub-Account Holder to the Participant in Part (F) above pursuant to Section 12 and 24 of the Act. Such authorization shall constitutes the congregated / entire authorizations by the Sub-Account Holder(s) in favour of the Participant and supersedes and cancels all prior authorizations (oral, written or electronic) including any different, conflicting or additional terms which appear on any agreement or form the Sub-Account Holder(s) has executed in favour of the Participant.
- 8. Participant shall be liable to give due and timely effect to the instructions of the Sub-Account Holder given in terms of the above-referred authorization with respect to transfer, pledge and withdrawal of Book-entry Securities entered in his Sub-Account under the control of the Participant. Such instructions, among other matters, may include closing of Sub-Account.
- 9. Participant shall send within 10 days of end of each quarter Account Balance statement to the Sub-Account Holder without any fee or charge showing the number of every Book-entry Security entered in his Sub-Account as of the end of the preceding quarter. Such Account Balance statement shall be generated from the CDS. Further, the Sub-Account Holder may request for such statement (including Account Activity reports) from the Participant at any time on payment of a fee on cost basis as prescribed by the Participant. The Participant shall be liable to provide such report/statement to the Sub-Account Holder within 3 Business Days from the date of receipt of such request, with or without charges.
- 10. In consideration for the facilities and services provided to the Sub-Account Holder by the Participant, the Sub-Account Holder shall pay fees and charges to the Participant as applicable for availing such facilities and services under the Act, the Regulations and these Terms & Conditions. In case of outstanding payment against any underlying market purchase transaction, charges and/or losses against the Sub-Account Holder, the Participant shall have the right, subject to Clause 7 above and under prior intimation to the Sub-Account Holder to clear the payment, charges and/or losses (including any shortfall in margin requirements) within the reasonable time prescribed by the Participant, to dispose off the necessary number of Book-entry Securities of the Sub-Account Holder through market-based or Negotiated Deal Market sell transaction and apply the net proceeds thereof towards the adjustment of such outstanding payment, charges and/or losses.
- 11. Participant shall have the right, subject to 20 Business Days prior written notice to the Sub-Account Holder to close the Sub-Account if it becomes dormant with no holding balances. No Sub-Account shall be treated as dormant unless there is no activity for continuous six months.
- 12. Where admission of Participant to the CDS is suspended or terminated by the CDC, the Sub-Account Holder shall have the right, subject to the Regulations and the Procedures made thereunder, to request CDC to change his Controlling Account Holder and Participant shall extend full cooperation to the Sub-Account Holder in every regard, without prejudice to his right of recovery of any dues or receivable from the Sub-Account Holder.
- 13. In case of a Joint Account, all obligations and liabilities in relation to this Sub-Account or under these Terms and Conditions shall be joint and several.
- 14. These Terms and Conditions shall be binding on the Participant's nominee, legal representative, successors in interest and/or permitted assigns.
- 15. In the event of any conflict between these Terms and Conditions and the terms and conditions contained in Trading Account Opening Form or any other forms/authorizations prescribed by the Participant or otherwise, the Terms and Conditions contained herein shall prevail, insofar as it is related to the custodial services to be provided by the Participant under the legal framework of CDC.
- 16. The provision of services as provided for hereunder shall not constitute Participant as trustee and the Participant shall have no trust or other obligation in respect of the Book-entry Securities except as agreed by the Participant separately in writing.
- 17. The Participant is not acting under this application form as Investment Manager or Investment Advisor to the Sub-Account Holder(s).
- 18. The Participant should ensure due protection to the Sub-Account Holder regarding rights to dividend, rights or bonus shares etc. in respect of transactions routed through him and not do anything which is likely to harm the interest of the Sub-Account Holder with/from whom it may have had transactions in securities.
- 19. Subject to Section 21 of the Act, Participant shall maintain complete confidentiality of any information or document that is in his knowledge or possession or control relating to the affairs of the Sub-Account Holder(s), and in particular, relating to their Sub-Account(s), and shall not give, divulge, reveal or otherwise disclose such information or document to any other person.
- 20. These Terms and Conditions shall be deemed to have been amended, altered and/or modified if rights and duties of the parties hereto are altered by virtue of change in law, rules, regulations etc. of SECP and/or articles, rules, regulations of the Securities Exchanges and/or the Act, CDC Regulations, CDC's Operating Manual/Operating Procedures and/or any circular, directive or direction issued therein, such changes shall be deemed to have been incorporated and modified the rights and duties of the parties hereto.
- 21. The Participant shall ensure that du
- 22. ly filled in and signed copy of this form along with the acknowledgement receipt is provided to the Sub-Account Holder.



For official use of the Partic	ipant/TRE Certificate
Holder of	nly
Application Form No.	
TRE Certificate No.	
Securities Broker	
Registration No.	
CDS Participant ID	
Sub-Account No.	
Trading Account No.	
(Back-office ID)	
(if applicable)	
Investor Account No.	

Limited

9-C, 2nd Floor, M.M Tower, DHA phase 2, Karachi

CUSTOMER RELATIONSHIP FORM FOR COMPANY AND OTHER BODY CORPORATE (Please Also Fill KYC APPLICATION FORM)

(Please use BLOCK LETTERS to fill the form)

I/We hereby apply for opening of my/our following account [please tick (✓) only one relevant box] with [insert name of the Participant/TRE Certificate Holder]:

1. Trading & Sub-Account [Opening of Account with Securities Broker for trading, custody and settlement]

2. Investor Account with CDC 3. Sub-Account with Participant

4.]	Frading .	Account [Opening	of Account	with a	Securities	Broker	for trading	purpose	only
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Note: In case applicant chooses option # 4 above, then he/she shall choose any of the following:

]

Subscribe to Direct Settlement Services (DSS) with CDC

Subscribe to National Custodial Services (NCS) with NCCPL

Others (please specify e.g. CCM/ NBCM)

A. REGISTRATION (AND OTHER) DETAILS OF APPLICANT (The information should be same as provided in the KYC Application Form) 1. Full name of Applicant (As per constitutive documents) UKN No.

2. Registration Number / Unique Identification Number ("UIN"):

Email address of the Company/Body Corporate (Applicant) shall be provided in the KYC Application Form for *e*Alert/*e*Statement from CDC as a mandatory requirement. This information will also be used where any other service is subscribed under the CDC *a*ccess. Details of Contact Person as provided in the KYC Application Form shall be used for CDS.

B. OTHER ACCOUNT LEVEL INFORMATION														
1. Bank Details: The bank account information as provided in the KYC Application Form shall be used.														
2. Residential Status / Basis of Remittance [Please tick (✓) the appropriate box]			Resident		Non-Resident		Re	Repatriable		Non-Repatriable				
	Pakistani													
	Foreign C	ompany / Body	Corporate]
C. CDC access	C. CDC access													
CDC provides <u>FREE OF COST</u> services under CDC access whereby Sub-account holders/Investor Accountholders can have real time access to their account related information.														
1. Do you wish to subscribe to free of cost IVR/Web Service? [Please tick () the appropriate box]						priate			Yes			No		
2. If you are subscribing to IVR and Web Service, please provide following details of your Contact Person:														
(a) Date of Birth		D	D	/	М	М	/	Y	Y	Y	Y			
(b) Mother's Maiden N														
D. AUTHORIZATION UNDER SECTIONS 12 AND 24 OF THE CDC ACT EXCLUSIVELY FOR SETTLEMENT OF UNDERLYING TRADES, PLEDGE AND RECOVERY OF PAYMENTS, CHARGES AND LOSSES (FOR SUB-ACCOUNT ONLY)														
I/we the undersigned, hereby give our express authority to the Participant under Section 12 and Section 24 of the Central Depositories Act, 1997 to handle Book- entry Securities beneficially owned by me/us and entered in our Sub-Account maintained with the Participant for securities transactions that are exclusively meant for the following purposes:														
h. For the settlement of any underlying market transactions (trades) including off market transactions made by me/us from time to time;														

i. For pledge securities transactions with the Clearing House relating to any of our underlying market transactions (trades) to be settled through the the Clearing House from time to time;

. For the recovery of payment against any underlying market purchase transactions made by us from time to time;

k. Movement by us from time to time of our Book-entry Securities from our Sub-Account under the Main Account under the control of the Participant to our Sub-Account under another Main Account under the control of the Participant or to our Sub-Account under any Main Account which is under the control of another Participant or to our Investor Account;

I. For the recovery of any charges or losses against any or all of the above transactions carried out by us or services availed; and/or

m. Delivery Transaction made by us for any other purposes as prescribed by the Commission from time to time.

Specific authority on each occasion shall be given by us to the Participant for handling of Book-entry Securities beneficially owned by us for all other purposes as permitted under the applicable laws and regulations.

Note: Please note that above shall serve as a standing authorization to the Participant for handling of Book-entry Securities owned by the undersigned Sub-Account Holder(s) and entered in their Sub-Account maintained with the Participant. Handling of Book-entry Securities for all other purposes should however require specific authority in writing from the undersigned Sub-Account Holder(s) in favour of the Participant. For handling of Book-entry Securities worth Rs. 500,000/- and above, the above mentioned specific authority shall be obtained on non-judicial stamp paper.

E. OPERATING INSTRUCTIONS											
1. Signatory(ies) to give instruction to the		Names of Signatory(ies) Specimen Signatures									
Participant/TREC Holder pertaining to the operations	(a)										
of the Investor Account / Sub-Account / Trading	(b)										
Account.	(c)										
(Please specify Investor account, sub- account and trading	(-)										
account operating instructions in the relevant column along with names and specimen signatures of authorised	(d)										
signatories)	(4)										
signutoritos)		Singly Attorney									
2. Investor Account/Sub-Account Operating Instructions											
in writing:		Jointly [any]									
[Please (✓) appropriate box]		(Please mention the relevant numbers of the signatories)									
3. Trading Account Operating Instructions:			Attorney								
[Please (\checkmark) appropriate box]		Jointly [any]									
		(Please mention the relevant numbers of the signatories)									
F. Authorized Signatories of the Applicant		Date & Place:									
Tradiorized Signatories of the Appreade											
		er/Sub-Account Holder in terms of the enclosed Terms and Conditions as amended from									
time to time and shall abide by the same in respect of opening, maintenance and operation of such Investor Account/Sub-Account.											
Name of Participant/TREC Holder: Date:											
Participant's/TREC Holder's Seal & Signature:											
Witnesses:											
1. Name:											
Signature: CNIC No:											
2. Name:											
Signature: CNIC No:											

Enclosures*:

1. Certified copy of Board Resolution/Power of Attorney (specimen provided as per Annexure-A below).

2. Copies of valid Computerized National Identity Cards/NICOP/Passports of the Authorized Signatories.

3. Certified copies of Constitutive Documents of the Applicant (Memorandum & Articles of Association, Act/Charter/Statute/Bylaws/Rules & Regulations, Certificate of

Incorporation, Certificate of commencement of business, Prospectus for Modaraba, relevant licences and registration issued by regulatory bodies etc.).

4. Certified copy of NTN Certificate (If exempted, please provide supporting documents/Letter of Undertaking, where the applicant opt not to obtain NTN).

Certified copy of list of Directors/Trustees (if applicable).
 Terms and Conditions of relevant service provider, as applicable.

7. Specimen Signature Card (for Investor Accountholder(s) only)

* Note: Non-resident/ foreigners shall submit the documents duly attested by either notary public or Consul General of Pakistan having jurisdiction over the Applicant. However, in case of non-resident/ foreigner belonging to the country or state which has acceded to the Convention of 5 October 1961 Abolishing the Requirement of Legalisation for Foreign Public Documents (Apostille Convention), the non-resident/ foreigner may opt to submit the requisite documents with the Apostille issued by the Competent Authority under the Apostille Convention.

G. FOR THE USE OF PARTICIPANT/TREC HOLDER ONLY									
Particulars of Customer Relationship Form verified by :									
Application: Approv	red Rejected	Signa	ture: (Authorized signatory)/Stamp	Date:					
Investor Account/Sub-Account no. issued:									
Investor Account/Sub-Account /Tr	rading Account opened by:								
Saved by:	Postee	Posted by:							
Signature:	Date:	Signa	Signature:		Date:				
Remarks: (if any)									
ACKNOWLEDGEMENT RECEIPT									
Application No:		Date of receipt:							
1/We hereby confirm and acknowledge the receipt of duly filled and signed Customer Relationship Form from the following Applicant:									
[Insert Name of Applicant(s)]			Participant's / TREC Holder Seal & Signature:						
1.									
2.									
3.									
4.									

TERMS AND CONDITIONS

Please read and understand the Terms and Conditions, attached herewith as Annexure B, before signing and executing this form

DECLARATION & UNDERTAKING

We, the undersigned Applicants, hereby declare that:

- a) We are not in receivership, court-appointed managership or under winding-up or under any analogous form of administration;
- b) We are not applied to be adjudicated as an insolvent and that we have not suspended payment and that we have not compounded with our creditors;
- c) We are not an undischarged insolvent;
- d) None of our chief executive, directors or other officers have, at any time within 5 years before making this application, been convicted of an offence involving moral turpitude or a non-cognisable offence against any law in connection with our business, professional or commercial activities;
- e) We confirm and acknowledge that we have received the Terms and Conditions, duly stamped, dated, and signed by the Compliance Officer of Securities Broker/Participant, as an annexure to this Form at the time of signing of this From and have carefully read, understood and accepted the attached Terms and Conditions which are deemed to be a part of this Form and we hereby unconditionally and irrevocably agree and undertake to be bound by and to comply with the attached Terms and Conditions and any other terms and conditions provided to us and placed on the website of the Securities Broker/Participant, which may be notified from time to time with the approval of the concerned authorities modifying or substituting all or any of the attached Terms and Conditions in connection with the opening, maintenance and operation of the Sub-Account /Trading Account, as the case may be;
- f) We hereby confirm that the Terms and Conditions shall constitute a Contract between the Parties hereto and govern opening, maintenance and operations of Trading Account, Sub-Account which shall be binding on the Sub-Account Holder as well as the Securities Broker/Participant and sharing of UIN and KYC information to/from NCCPL and ancillary matters connected therewith;
- g) We, being the Applicant, hereby further confirm that all the information contained in this form is true and correct to the best of our knowledge as on the date of making this application;
- We further agree that any false/misleading information by us or suspension of any material fact will render our Sub-Account/ Trading Account, as the case may be, liable for termination and further action under the law;
- We specifically declare and undertake that all the documents filed/submitted by us for the purpose of this application are genuine and valid, bearing genuine signatures and stamps of duly authorized individuals/representatives (or, where applicable, officers of the foreign company concerned) and are in accordance with the applicable law;
- j) We agree that we shall not place any trading order in case of any concern or disagreement with any Terms and Conditions shared by Securities Broker/Participant and placement of trading order shall mean that we have affirmed/consented with the Terms and Conditions; and
- k) We hereby now apply for opening, maintaining and operating Sub-Account/Trading Account, as the case may be, with the Securities Broker/Participant.

I, the undersigned as Securities Broker/Participant, hereby declare/ undertake/confirm that:

- I have provided in full the Terms and Conditions attached as an Annexure to this Form to the Customer/Sub-Account Holder at the time of filing of this Form and I hereby further confirm that provided Terms and Conditions are available on our website and update the same immediately upon occurrence of any change in Terms and Conditions. I further confirm that trading account/Sub-Account of customer/Sub-Account Holder shall be activated/opened only upon affirmation of the Terms and Conditions by the customer/Sub-Account Holder; and
- m) I have no doubt or concern that the Terms and Conditions shared with Customer/Sub-Account Holder by us are not updated and has any difference when compared with the specified Terms and Conditions and the attached Terms and Conditions also form part of this Form.

DISCLAIMER FOR CDC ACCESS SERVICES

The main objective of providing information, reports and account maintenance services through the Interactive Voice Response System, Internet /Web access and Short Messaging Service ("SMS") or any other value added service is to facilitate the Sub-Account Holders ("Users") with a more modern way to access their information. CDC makes no other warranty of the IVR, Internet /Web access, SMS or any other value added services and Users hereby unconditionally agree that they shall make use of the internet/web access subject to all hazards and circumstances as exist with the use of the internet. CDC shall not be liable to any Users for providing and making available such services and for failure or delay in the provision of SMS to Users and all Users, who use the IVR, internet access, SMS or any other value added services, shall be deemed to have indemnified CDC, its directors, officers and employees for the time being in office and held them harmless from and against any losses, damages, costs and expenses incurred or suffered by them as a consequence of use of the IVR system, internet/web access, SMS or any other value added services.

All Users hereby warrant and agree that their access of the internet /web by the use of a User-ID and login is an advanced electronic signature and upon issuance of such User-ID to the user, they hereby waive any right to raise any objection to the compliance of the User-ID and login with the criteria of an advance electronic signature.

All Users shall by signing this Form and by their conduct of accessing the IVR, internet/Web access, SMS or any other value added services agree to all the terms and conditions and terms of use as shall appear on the CDC website at <u>www.cdcaccess.com.pk</u> which shall be deemed to have been read and agreed to by the Users before signing this form.

Signatures:

Authorized signatories of the Applicant

Participant/TREC Holder

Annexure-A

Board Resolution

"**RESOLVED** that an application be made on behalf of ______ (name of entity) to ______ ("broker") for opening an Account and for the afore-said purpose the Customer Relationship Form including Terms and Conditions as set out herein be executed on behalf of ______ (name of entity).

FURTHER RESOLVED that Mr. /Ms. ______ and Mr. /Ms. ______ be and are hereby authorized and empowered, either singly/jointly for and on behalf of ______ (name of entity) to sign and execute and deliver this Customer Relationship Form and Terms and Conditions and other documents in connection therewith, and to do any other act, deed or thing for and on behalf of ______ (name of entity) in respect of company's application for opening an Account.

FURTHER RESOLVED that Mr./Ms. ______ and Mr./Ms. ______ be and are hereby authorized and empowered, either singly/jointly to represent to the Securities Broker on all matters pertaining to the maintenance and operation of the Account, to deal, liase and correspond with broker and give instructions to fulfill all the responsibilities and obligations to Securities Broker under the Law, Rules and Regulations and the Terms and Conditions in relation to the Account from time to time, and to deal with other incidental and ancillary acts, things and deeds".

Signatures of the Directors

 1.
 2.

 3.
 4.

5._____

Date of Resolution:

TERMS AND CONDITIONS

Please read and understand the Terms and Conditions before signing and executing this form

These Terms and Conditions shall constitute a Contract between the Parties hereto. This Contract shall govern opening, maintenance and operations of Trading Account, CDC Sub-Account(s) and sharing of UIN and KYC information to/from NCCPL and ancillary matters connected therewith.

GENERAL TERMS AND CONDITIONS

- All Trades, Transactions, including non-Exchange Transactions, Derivative Contracts and deals (jointly referred to as "Transactions") between the Parties and Clearing and Settlement thereof and opening, maintenance and operations of Sub-Account in the CDS shall be subject to the Securities Act, 2015, Central Depositories Act, 1997, Pakistan Stock Exchange Limited (PSX) Regulations, Central Depository Company of Pakistan Limited (CDC) Regulations, CKO Regulations, 2017, National Clearing Company of Pakistan Limited (NCCPL) Regulations and the Securities Brokers (Licensing and Operations) Regulation, 2016 including Procedures, Manuals, Polices, Guidelines, Circulars, Directives, and Notifications issued and as amended thereunder by the Securities and Exchange Commission of Pakistan (SECP), PSX, CDC or NCCPL from time to time.
- The information provided in KYC application form and/or CRF shall be in addition to and not in derogation of the requirements prescribed under Anti-Money Laundering and Countering Financing of Terrorism Regulations, 2018.
- 3. The Securities Broker/Participant shall ensure provision of copies of all the relevant laws, rules and regulations at its office for access to the Sub-Account Holder(s)/Customer(s) during working hours. The Securities Broker/Participant shall ensure that its website contains hyperlinks to the websites/pages on the website of PSX, CDC, NCCPL and the SECP displaying above said regulatory framework for reference of the Customers.
- 4. In case of a Joint Account, all obligations and liabilities of the Applicants under these Terms and Conditions shall be joint and several.
- 5. These Terms and Conditions shall be binding on the nominee, legal representative, successors in interest and/or permitted assigns of the respective Parties hereto.
- 6. The Securities Broker/Participant shall provide a list of its Registered Offices and Representatives authorized and employees designated to deal with the Sub-Account Holder(s)/Customer(s) along with their authorized mobile/landline/fax number(s), email and registered addresses. Any change(s) therein shall be intimated in writing to the Sub-Account Holder(s)/Customer(s) with immediate effect.
- 7. Subject to applicable laws, the Securities Broker/Participant shall maintain strict confidentiality of the Customer related information and shall not disclose the same to any third party. However, in case the SECP, PSX, CDC or any competent authority under the law, as the case may be, requires any such information, the Securities Broker/Participant shall be obliged to disclose the same for which the Customer shall not raise any objection whatsoever.
- The Securities Broker/Participant shall independently verify any of the Customer's related information provided in this Form and under the relevant laws, rules and regulations for the purpose of KYC.
- 9. In case of any change in the Customer's related information provided in this Form, the Customer shall provide necessary details to the Participant/Securities Broker. Upon receipt of instruction from the Customer, the Participant/Securities Broker shall give effect to such changes in the manner prescribed under the relevant regulations. The Participant/Securities Broker shall have the right to incorporate any change(s) in the Sub-Account Holder(s)/Customer's information in the CDS as sent by NCCPL as CKO and that such change(s) shall be deemed to have been authorized by the Sub-Account Holder(s)/Customer(s). In case of any change in the Participant's/Securities Broker's address or contact numbers or any other related information, the Securities Broker/Participant shall immediately notify the Sub-Account Holder(s)/Customer(s).
- Any change in this Form or these Terms and Conditions by virtue of any changes in the aforesaid legal frameworks shall be deemed to have been incorporated and modified the rights and duties of the Parties hereto. Such change(s) shall be immediately communicated by the Securities Broker/Participant to the Sub-Account Holder(s)/Customer(s).
- 11. The Securities Broker/Participant and the Customer shall be entitled to terminate this Contract without giving any reasons to each other after giving notice in writing of not less than one month to the other Party. Notwithstanding any such termination, all rights, liabilities and obligations of the Parties arising out of or in respect of Transactions entered into prior to the termination of this Contract shall continue to subsist and vest in /be binding on the respective Parties or his/ her/its respective heirs, executors, administrators, legal representatives or successors in interest and permissible assigns, as the case may be. Closure of Sub-Account of the Customer this clause shall be subject to the condition that neither any corporate action is pending at that point of time in connection with any Book-entry Securities in the Sub-Account nor any Book-Entry Securities are in Pledged Position and that the outstanding dues, if any, payable by any Party to the other Party is cleared and that the Customer has transferred or withdrawn all the Book-Entry Securities from its Sub-Account.
- 12. Where applicable, the terms "Sub-Account Holder" and "Participant" used in this Form shall include the "Customer" and "Securities Broker/TRE Certificate Holder" respectively.
- 13. The Securities Broker/Participant should ensure due protection to the Sub-Account Holder / Customer regarding rights to dividend, rights or bonus shares etc. in respect of transactions routed through it and not do anything which is likely to harm the interest of the Sub-Account Holder with/from whom it may have had transactions in securities.
- 14. The Participant/Securities Broker shall ensure that duly filled in and signed copy of this form along with the acknowledgement receipt is provided to the Sub-Account Holder.

TERMS AND CONDITIONS FOR OPENING AND OPERATIONS OF CDC SUB-ACCOUNT

The Terms and Conditions set herein below shall govern the Sub-Account forming part of the Account Family of the CDS Participant Account of the Participant, which shall be binding on the Sub-Account Holder as well as the Participant:

- 1. The Registration Details and such other information specified by the Applicant in this form for opening of the Sub-Account shall appear in the Sub-Account to be established by the Participant in the CDS who shall ensure the correctness and completeness of the same.
- 2. The Book-entry Securities owned by the Sub-Account Holder shall be exclusively entered in the Sub-Account of such Sub-Account Holder.
- 3. Transfer, Pledge and Withdrawal of Book-entry Securities entered in the Sub-Account of the Sub-Account Holder shall only be made from time to time in accordance with the authorization given by the Sub-Account Holder to the Participant in Part (D) above pursuant to Section 12 and 24 of the Central Depositories Act, 1997. Such authorization shall constitutes the congregated / entire authorizations by the Sub-Account Holder(s) in favour of the Participant and supersedes and cancels all prior authorizations (oral, written or electronic) including any different, conflicting or additional terms which appear on any agreement or form the Sub-Account Holder(s) has executed in favour of the Participant.
- 4. Participant shall be liable to give due and timely effect to the instructions of the Sub-Account Holder given in terms of the above-referred authorization with respect to transfer, pledge and withdrawal of Book-entry Securities entered in its Sub-Account under the control of the Participant. Such instructions, among other matters, may include closing of Sub-Account.
- 5. Participant shall send within 10 days of end of each quarter Account Balance statement to the Sub-Account Holder without any fee or charge showing the number of every Book-entry Security entered in its Sub-Account as of the end of the preceding quarter. Such Account Balance statement shall be generated from the CDS. Further, the Sub-Account Holder may request for such statement (including Account Activity reports) from the Participant at any time on payment of a fee on cost basis as prescribed by the Participant. The Participant shall be liable to provide such report/statement to the Sub-Account Holder within 3 Business Days from the date of receipt of such request, with or without charges.
- 6. In consideration for the facilities and services provided to the Sub-Account Holder by the Participant, the Sub-Account Holder shall pay fees and charges to the Participant as applicable for availing such facilities and services under the Central Depositories Act, 1997, the Regulations and these Terms & Conditions. In case of outstanding payment against any underlying market purchase transaction, charges and/or losses against the Sub-Account Holder, the Participant shall have the right, subject to Clause 3 above and under prior intimation to the Sub-Account Holder to clear the payment, charges and/or losses (including any shortfall in margin requirements) within the reasonable time prescribed by the Participant, to dispose off the necessary number of Book-entry Securities of the Sub-Account Holder through market-based or Negotiated Deal Market sell transaction and apply the net proceeds thereof towards the adjustment of such outstanding payment, charges and/or losses.
- 7. Where admission of Participant to the CDS is suspended or terminated by the CDC, the Sub-Account Holder shall have the right, subject to the Regulations and the Procedures made thereunder, to request CDC to change its Controlling Account Holder and Participant shall extend full cooperation to the Sub-Account Holder in every regard, without prejudice to its right of recovery of any dues or receivable from the Sub-Account Holder.
- The provision of services as provided for hereunder shall not constitute Participant as trustee and the Participant shall have no trust or other obligation in respect
 of the Book-entry Securities except as agreed by the Participant separately in writing.
- 9. The Participant is not acting under this application form as Investment Manager or Investment Advisor to the Sub-Account Holder(s).

TERMS AND CONDITIONS FOR TRADING ACCOUNT

In case any dispute in connection with the Transaction between the Securities Broker and the Customer is not settled amicably, either Party may refer the same to the Arbitration in accordance with the arbitration procedures prescribed in PSX Regulations. The decision of arbitrators shall be binding on both the Parties subject to their rights of appeal in the manner provided in PSX Regulations, if exercised. The name and other relevant particulars of the Customer shall be placed on PSX's website accessible to Securities Brokers if the Customer fails or refuses to abide by or carryout any arbitration award passed against him and the Customer shall have no objection to the same.

- 1. The assets deposited as margin by a Customer with the Securities Broker shall only be used by the Securities Broker for the purposes of dealing in securities through PSX on behalf of such Customer other than as authorized by the Customer in writing in the manner prescribed under the relevant regulations.
- The Securities Broker may deposit unutilized funds of the Customers in a separate profit-bearing bank account under intimation to such Customers and shall distribute such profit to the Customers out of total profit accrued on such funds as mutually agreed in writing between the Broker and Customer.
- 3. The Securities Broker shall be authorized to act on the instructions of the Customers given through any of the following modes of communication unless specifically designated by the Customer in the Form:
 - a. Telephonic communication over a dedicated telephone line(s) routed through centralized call recording system;
 - b. Email/SMS/Fax/Letter on the authorized email address/mobile/fax/address of the Securities Brokers;
 - c. Verbal orders placed through personal appearance in the registered office subject to receipt of written acknowledgement of such in-person orders by Securities Brokers.
- 4. The Securities Broker shall make out the Contract Note (physical or electronic form) to the Customers in respect of trades executed on their behalf based on their order instructions not later than the start of next trading day as required under the Securities Brokers (Licensing and Operations) Regulations, 2016 through any of the following acceptable modes of communication unless specifically designated by the Customer in the Form:
 - (a) Recognized courier service;(b) Registered Post at given correspondence address;
 - (c) Facsimile number provided on the Form;
 - (d) By hand subject to receipt/acknowledgement; or
 - (e) Email provided on the Form in case of Electronic Contract Note.

All such transactions recorded by the Securities Broker in the prescribed manner shall be conclusive and binding upon the Customer unless the Customer raises observation relating to unauthorized execution of such transaction or any error in the Contract Note within one trading day of the receipt of such Contract Note. In the event of any dispute relating to order placement or executing of orders, the burden of proof shall be on the Securities Brokers to establish the authenticity of such order placement or execution thereof.

- 5. In case the Customer fails to deposit additional margins within one trading day of the margin call (in writing), the Securities Broker shall have absolute discretion to liquidate the Customer's outstanding positions including the securities purchased and carried in such account to meet the margin shortfall without further notice to the Customer.
- 6. The Securities Broker shall be responsible for the payment of any credit cash balance available in the account of the Customer through cross cheques or other banking channels (instruments) only within one (1) trading day of the request of the Customer subject to the maintenance of the margin requirements.
- The Customer is aware that in the event of its non- payment on settlement day against securities bought on its account, the Securities Broker may transfer such securities to its Collateral Account under intimation to PSX in the manner as provided in PSX Regulations.
- 8. The Securities Broker shall accept from the Customer payments through "A/c Payee Only" crossed cheque, bank drafts, pay orders or other banking channels drawn on Customer's own bank account in case of amounts in excess of Rs. 25,000/-. Electronic transfer of funds to the Securities Broker through banks would be regarded as good as cheque. The Securities Broker shall provide the receipt to the Customer(s) in the name of the Customers duly signed by its authorized employee and the Customer(s) shall be responsible to obtain the receipt thereof. In case of cash dealings, proper receipt will be taken and given to the Customer(s), specifically mentioning if payment is for margin or the purchase of securities Broker shall immediately deposit in its bank account all cash received in whole i.e. no payments shall be made from the cash received from clients. However, in exceptional circumstances, where it becomes necessary for Securities Broker to accept cash in excess of Rs.25,000/-, the Securities Broker shall immediately report within one trading day such instances with rationale thereof to the PSX in accordance with the mechanism prescribed by PSX.
- 9. The Securities Brokers shall make all payments to the Customers through crossed cheques / bank drafts / pay orders or any other banking channels showing payment of amount from their business bank account. Copies of these payment instruments including cheques, pay orders, demand drafts and online instructions shall be kept in record for a minimum period prescribed under the Securities Brokers (Licensing and Operations) Regulations, 2016.
- 10. The Securities Broker shall provide to the Customers a quarterly Account Statement which shall include cash and securities ledgers as back office and CDC Sub-Account records along with reconciliation of any differences therein through any of the aforesaid modes of communication. In case of any discrepancy in the ledger statement, the Customer shall inform the Securities Broker within seven (7) days of receipt of the quarterly account statement to remove such discrepancy. Further, the Securities Broker shall provide to a Customer an Account Statement for a period specified by the Customer as and when requested by such Customer.
- 11. The Customer shall pay all applicable taxes and statutory and regulatory fee and levies and brokerage commissions as are prevailing from time to time in connection with the brokerage services rendered. The Securities Broker/Participant can debit up to the accrued amount of levies and charges the account of the Customers for the abovementioned charges, which shall be clearly detailed in the ledger statement/daily confirmations. Any change resulting in an increase in the brokerage commission shall take effect not earlier than thirty (30) days of intimation of the same to the Customers through acceptable mode of communication prescribed in the Form.
- 12. The Securities Broker shall append a Risk Disclosure Document with this Form in accordance with the specimen provided by PSX.

Terms & Conditions of the KYC Application Form:

- 1. All terms herein shall, unless expressly stated otherwise, have the same meaning as ascribed to them in the Centralized KYC Organization Regulations.
- 2. The information provided in KYC application form and/or CRF shall be in addition to and not in derogation of the requirements prescribed under Anti-Money Laundering and Countering Financing of Terrorism Regulations, 2020.
- 3. All correspondence shall be sent by CKO at the mailing address and/or email address of the Customer, as stated on the KYC Application Form. KYC application form shall be submitted electronically for Online Account Opening of Individual Pakistani Customer by Authorized Intermediary that is a Professional Clearing Member or a Securities Broker.
- 4. Neither the CKO nor its directors, officers, employees or agents shall be liable for losses, damages, liabilities, costs or expenses suffered or incurred by the Customer as a result of providing its KYC Information to Authorized Intermediaries or the CKO due to any reasons whatsoever including its unauthorized disclosure.
- 5. The Customer undertakes to indemnify the CKO against any losses, damages, liabilities, costs or expenses suffered or incurred by CKO, including any legal costs and claims by third parties, as a result of any inaccuracy, misrepresentation, misstatement or incorrect details in the information supplied by the Customer or any omission in such information or any other contravention or violation of the Centralized KYC Organization Regulations
- 6. The Customer agrees that in the event that he does not abide by the timelines prescribed in the Centralized KYC Organization Regulations for submission of information and confirmation to the NCCPL, the NCCPL shall be authorized to take action as prescribed in the Centralized KYC Organization Regulations. The Customer undertakes that it shall hold CKO harmless and that CKO shall not be liable for any losses, damages, liabilities, costs or expenses suffered or incurred by the Customer as a result of such actions.
- 7. The Customer agrees that CKO may hold, store and process its KYC Information on the KYC Information System and KYC Database in connection with its KYC functions under the Centralized KYC Organization Regulations. The Customer also agrees that CKO may disclose its KYC Information as permitted under the CKO Regulations and such other disclosures as may be reasonably necessary for compliance with any other laws or regulatory requirements.
- 8. The Customer acknowledges that KYC Information System and KYC Database, including but not limited to all the information contained therein is the legal property of CKO.
- 9. The Customer agrees that verification against KYC information provided by Customer and Authorized Intermediaries, shall be performed by CKO as per CKO Regulations and such verifications shall include verification of KYC information through linked services such as RAAST, 1-Link, PMD, NADRA, etc.

- 10. The Authorized Intermediaries agree to pay CKO the fees and charges as prescribed by CKO from time to time in respect of its KYC functions.
- 11. CKO has absolute discretion to amend or supplement any of the terms and conditions at any time and will endeavor to give prior notice of fifteen days wherever feasible for such changes.
- 12. The Customer agrees and affirms that it shall be bound by and acts in accordance with the provisions of the Centralized KYC Organization Regulations.
- 13. These terms and conditions shall be governed by the laws of Pakistan.
- * The terms and conditions will be part of the Online Account Form for Individual Pakistani Customers